

EL RANCHO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Conducting the District's Business in Public

Burke Middle School
8101 Orange Avenue
Pico Rivera, CA 90660

September 13, 2012
Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

MINUTES OF BOARD ACTIONS

1. CALL TO ORDER

The meeting was called to order By Dr. Joseph Rivera, President, at 6:03 p.m.

1.1 ROLL CALL – Members of the Board of Education

Dr. Joseph Rivera, President
Delia Alvidrez, Vice President
Rita Jo Ramirez, Clerk
Rachel Canchola, Member
Alfred Renteria, Jr., Member

1.2 ROLL CALL – Members of the Administrative Cabinet

Norbert D. Genis, Interim Superintendent
Dr. Linda Vargas, Interim Assistant Superintendent, Educational Services
Mark Matthews, Director, Human Resources
Dr. Christopher Gutierrez-Lohrman, Director, Student Services
Pearl Iizuka, Consultant, Business Services (absent)

2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

3. ADJOURN TO CLOSED SESSION – 6:05 p.m.

4. CLOSED SESSION

Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.

4. CLOSED SESSION

- 4.1 Conference with Legal Counsel – Liability Claims (Pursuant to Government Code § 54956.95)
Claimant: Ana Reyes, Case Number BC 454036
Agency claimed against: El Rancho Unified School District
- 4.2 Public Employee Appointment/Employment (Pursuant to Government Code §54957)
Certificated Personnel Register No. 8-2012/2013
Classified Personnel Register No. 3-2012/2013
- 4.3 Conference with Labor Negotiator (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: Mark Matthews, Director, Human Resources
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.4 Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.5 Conference with Legal Counsel – Anticipated Litigation (Significant exposure to litigation pursuant to subdivision (b) of Government Code §54956.9: 2 cases)
- 4.6 Public Employment: Superintendent

5. RECONVENE IN OPEN SESSION – 7:07 p.m.

- 5.1 **PLEDGE OF ALLEGIANCE**
RECORDER Sandy Watkins
INTERPRETER Herlinda Acevedo
VISITORS Register No. 10-2012/2013

6. STUDENT REPORTS

- 6.1 ASB President, El Rancho High School, Samantha Herrera
- 6.2 ASB Spokesperson, Salazar High School, Angelina Rosas

7. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

Dr. Rivera announced discussion and action was taken during Closed Session on item 4.1. The Board and Cabinet will return to Closed Session to further discuss items 4.2-4.6.

8. ADOPTION OF AGENDA

Recommendation is made that the Agenda be adopted as submitted.

Motion: Alvidrez Second: Ramirez Vote: 5-0 PASSED *with amendments*

*Amendments: Item 14.5 D.1.a
Item 14.5 E.1.a*

9. AWARDS AND RECOGNITIONS

This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.

9.1 Burke Middle School Presentation
Principal, Elias Vargas; Associated Student Body President, Emma Sara Ramirez

10. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker's card)

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Margaret Martinez-Ingle thanked the Cisneros family for their donation to kindergarten students with the Bags of Books program.
- Randy Torres is looking forward to coaching football at El Rancho High.
- Victor Gonzalez addressed the Board regarding El Rancho High School.

11. INFORMATION ITEMS

Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.

11.1 Unaudited Actuals Report Presentation
Director of Fiscal Services, Laura Castillo

12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.

12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

- Rachel Canchola attended College Night at El Rancho High. The college representatives were very informative. She and Norbert Genis did a walk-through of El Rancho High to take a look at the facilities. Mrs. Canchola attended Back to School Night at North Park Middle School. She made note of the status of technology and the time it takes for teachers to upload lessons, that it is taking valuable instructional time.
- Rita Jo Ramirez thanked Mr. Vargas for his hospitality with hosting the Board meeting. She apologized for not being able to attend Back to School Nights; that this is something she looks forward to every year.
- Delia Alvidrez had the opportunity to attend Back to School Nights. She was impressed with the attendance of staff, parents and PTO groups.
- Alfred Renteria thanked Mr. Vargas for hosting the Board meeting. There was a great turnout at El Rancho High's College Night. Mr. Renteria expressed a concern about unhealthy food products being sold at the schools.
- Dr. Joseph Rivera thanked the staff of Burke Middle School for hosting the meeting. He also attended some of the schools' Back to School Nights. He had the pleasure of being able to participate in the Bags of Books Program which the Cisneros Foundation has purchased books for every kindergarten student in the District. Dr. Rivera shared information with his fellow Board members on Linked Learning, which is a program that supports college and career readiness. Many other school districts that are involved in the program are receiving funds. Dr. Rivera commented about the Board Bond Ad-hoc committee's next steps. He'd like to schedule a meeting with the Superintendent, the District facility personnel and the bond financial advisors to receive more information to report back to the Board.

13. SUPERINTENDENT'S REPORT

The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.

- Norbert Genis also attended the Bags of Books celebration at Durfee Elementary. He expressed his gratitude to the Cisneros family for making it possible. Mr. Genis pointed out his intent to meet with all staff to share with them that the District is moving on; that we are committed to instruction and to the education of our students.

14. CONSENT AGENDA

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.

14. **CONSENT AGENDA**

HEARING SESSION: (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

- Victor Gonzalez expressed concerns about approval of participation for the El Rancho High School boys' varsity basketball team in the 2012 Las Vegas Prep High School Basketball Championship.

The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.

Motion: Renteria

Second: Alvidrez

14.1 **SUPERINTENDENT'S OFFICE**

- A. Approved the Minutes of the Board of Education's Regular Meeting held August 23, 2012.

14.2 **DIVISION OF STUDENT SERVICES**

- A. Approved/Ratified Memorandum of Understanding with *ENKI Health and Research Systems (EHR)*, a mental health service provider, for the 2012/2013 school year, effective September 1, 2012 through June 30, 2013. Services provided will be at no cost to the District.
- B. Approved Consultant Agreement with *Hector Palencia, M.A., MSW, PPSC*, for the 2012-2013 school year for consultations and counseling services, effective September 14, 2012 through June 13, 2013. Total expenditure not to exceed \$75,000.00 is payable through the Safe School/Healthy Students Grant.
- C. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Alton School*. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$31,718.60 is payable through the Federal & State Special Education Funds.

14.2 DIVISION OF STUDENT SERVICES

- D. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Zinsmeyer Academy/Childnet Youth and Family Services*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$70,181.70 is payable through the Federal & State Special Education Funds.
- E. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *The Almansor Center*. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$38,993.00 is payable through the Federal & State Special Education Funds.
- F. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Rossier Park Jr./Sr. High School*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$95,540.57 is payable through the Federal & State Special Education Funds.
- G. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *HBIC/Cleta Harder Developmental School*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$93,162.60 is payable through the Federal & State Special Education Funds.
- H. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Beacon Day School*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$242,956.70 is payable through the Federal & State Special Education Funds.

14.2 DIVISION OF STUDENT SERVICES

- I. Approved/Ratified Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Speech and Language Development Center*. El Rancho Unified School District students are to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$333,377.50 is payable through the Federal & State Special Education Funds.
- J. Approved/Ratified Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for special education students, effective July 1, 2012 to June 30, 2013. El Rancho Unified School District students will receive services by this agency as defined in Item 18 under General Provisions with payment not to exceed \$196,380.00 in accordance with Education Code Sections 56157 and 56365-56366.7, payable through State and Federal Special Education Funds.

14.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved participation for twelve (12) El Rancho High School students, one (1) certificated staff member, and one (1) PREP coordinator in the Outdoor Youth Connection Leadership Training Program at the Silverwood Lake State Recreational Area in San Bernardino, CA, October 12 through 14, 2012. Bus transportation and lodging will be provided at no cost to the District, and all expenses will be paid by the L.E.A.R.N. Organization and PREP Program.
- B. Approved participation for sixteen (16) El Rancho High School Boys' Varsity Basketball Team students and three (3) certificated staff members in the 2012 Las Vegas Prep High School Basketball Championship in Las Vegas, Nevada, Wednesday, December 26, 2012 through Saturday, December 29, 2012 (Winter Break). Estimated expenditure of \$3,200.00 for El Rancho vans transportation, accommodations at The Marriott in Las Vegas and meals is payable from student fundraisers, donations from supportive organizations and ASB Funds, at no cost to the District.
- C. Approved attendance for 150 parents from El Rancho Unified School District to the Hispanic Outreach Taskforce 12th Annual Parent Education Conference at Whittier College on Saturday, October 13, 2012. Total expenditure not to exceed \$5,650.00 for registration and PTC transportation is payable from Centralized Title I Assistance to Schools: PI Funds (55%) and Centralized Title I Assistance to Schools: Not PI Funds (45%); percentages may change according to release of accountability data in October 2012.

14.3 DIVISION OF EDUCATIONAL SERVICES

- D. Approved consultant agreement with Shirley Coddington, accompanist, to assist El Rancho High School Choral Department students, effective September 14, 2012 through May 31, 2013. Total expenditure of \$3,500.00 for consultant services is payable from El Rancho High School General Funds.
- E. Amended consultant agreement with Marcy Romero to provide translation and desktop publishing services for the 2012 - 2013 school year, effective July 27, 2012 through June 30, 2013. Total expenditure not to exceed \$3,000.00 is payable from ~~EIA/LEP~~ General Funds.
- F. Approved/Ratified consultant agreement with Roxanne Robles to provide character development lessons and activities for students of Magee Elementary School, Monday through Friday, as needed, effective August 22, 2012 through June 6, 2013. The consultant will receive a daily rate of \$90.00, payable on a monthly basis. Total expenditure is not to exceed \$15,750.00 and is payable from Magee Elementary School Title I (\$4,591.00) EIA/LEP (\$3,159.00) and SCE (\$8,000.00) Funds.
- G. Approved the El Rancho High School 2012-2013 Textbook Master List.

14.4 DIVISION OF BUSINESS SERVICES

- A. Approved/Ratified Business Services reports for the month of August 2012.
- B. Approved the El Rancho Unified School District's 2011-2012 Unaudited Actuals pursuant to Education Code Section 42100.
- C. Adopted Resolution No. 3-2012/2013 Annual Delegation of Administrative Authority to Process Routine Budget Revision, Adjustments and Transfers for the 2012/2013 fiscal year.
- D. Adopted annual Resolution No. 4-2012/2013 establishing the Gann Appropriations Limits as \$49,130,556 for the 2012-2013 fiscal year.
- E. Approved final payment of \$1,269.00 to Letner Roofing Company and accept Roofing Project as complete. Total project cost payable from State Deferred Maintenance Funds.
- F. Approved final payment of \$19,480.00 to Best Contracting Services and accept Roofing Project as complete. Total project cost payable from State Deferred Maintenance Funds.

14.4 DIVISION OF BUSINESS SERVICES

- G. Approved attendance for four classified staff members from the Information Technology Department to attend technical training courses to support new District infrastructure. Training will be held at the New Horizons Computer Learning Centers in Anaheim, California beginning October 1, 2012. Total expenditure of \$7,528.00 is payable from Information Technology General Funds.

15. CONSENT AGENDA VOTE

Motion: Renteria Second: Alvidrez Vote: 5-0 PASSED *with exceptions*

Exception: Items 14.5 A – E will be addressed following reconvening of Closed Session.

16. NEW BUSINESS – ACTION ITEMS

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

16.1 SUPERINTENDENT'S OFFICE

- A. Adopted Resolution No. 6-2012/2013 in support of the Schools and Local Public Safety Protection Act (Proposition 30) and Our Children Our Future: Local Schools and Early Education Investment Act (Proposition 38), without which schools will receive additional mid-year funding reductions that will result in additional cuts in services to programs and students.

Motion: Alvidrez Second: Ramirez Vote: 5-0 PASSED

- B. Adopted Resolution No. 7-2012/2013 declaring that Board Member Rita Jo Ramirez was absent from the August 23, 2012 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

Motion: Renteria Second: Alvidrez Vote: 4-0 PASSED
(Ramirez abstain)

16.3 DIVISION OF EDUCATIONAL SERVICES

- C. Approved second reading and adopted *new* Board Policy and Administrative Regulation 6146.11, Instruction, Alternative Credits toward Graduation.

Motion: Renteria Second: Alvidrez Vote: 5-0 PASSED

- D. Approved second reading and adopted *revised* Board Policy 6146.5, Instruction, Elementary/Middle School Graduation Requirements, and deletion of corresponding Administrative Regulation.

Motion: Alvidrez Second: Renteria Vote: 5-0 PASSED

- E. Approved second reading and adopted *new* Board Policy 6152, Instruction, Class Assignment.

Motion: Renteria Second: Alvidrez Vote: 5-0 PASSED

16.4 DIVISION OF BUSINESS SERVICES

None

16.5 DIVISION OF HUMAN RESOURCES

- A. Adopted/Ratified the Declaration of Need in the event there are insufficient numbers of fully credentialed persons to meet the employment needs for the 2012-2013 school year, effective July 1, 2012.

Motion: Ramirez Second: Rivera Vote: 5-0 PASSED

- 17. ADJOURN TO CLOSED SESSION – 8:25 p.m.**

- 18. RECONVENE IN OPEN SESSION – 10:15 p.m.**

- 19. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced the following took place in Closed Session:

- 4.2 Discussion
- 4.3 Discussion
- 4.4 Discussion
- 4.5 Discussion
- 4.6 Discussion and Action

20. CONSENT AGENDA

14.5 DIVISION OF HUMAN RESOURCES

- A. Approved/Ratified adoption of Resolution No. 5-2012/2013 authorizing three (3) Single Subject Credentialed teachers to teach in a class outside their credential per California Education Code .
- B. Approved/Ratified to employ five (5) certificated teachers authorizing them to teach in a class outside their credential per California Education Code 44258.7(b)
- C. Approved contract of Norbert D. Genis as Interim Superintendent, effective August 1, 2012 in accordance with the provisions of the contract.
- D. Approved *with amendments and exceptions* Certificated Personnel Register No. 8-2012/2013
 - 1. Authorization & Ratification of Employment:
 - a. Secondary Teachers (1) - ERHS
Funding Source: District General Funds
Eff: 9/14/12
Santos, Amanda Afan, Kristina – Physical Education – **67%**
 - b. Substitute Teachers (2) – Districtwide
Funding Source: District General Funds
Eff: 9/14/12
Gonzalez, Laurin Nicole
Prieto, Darlene
 - c. Long Term Substitute Teachers (4)
Funding Source: District General Funds
Eff: 8/20/12
Jauregui, Jacqueline (Riviera Elementary)
Lopez, Jesus (Magee Elementary)
Sanchez, Matthew (North Park Middle)
Eff: 8/28/12
Adame, Kathryn (Burke Middle)
 - 2. Authorization of Request for Leave under the Family Medical Leave Act (FMLA):
 - a. Secondary Teacher (1) – ERHS
Eff: 9/28/12 – 11/2/12
Brown, Charlene
 - b. Special Education Teacher (1) – South Ranchito Elementary
Eff: 9/18/12 – 12/4/12
Smith, Shanni

14.5 DIVISION OF HUMAN RESOURCES

3. Authorization & Ratification of Request for Unpaid Leave of Absence:

a. Special Education Teacher (1) – Adult Transition Program

Eff: 9/4/12 – 10/18/12

Manriquez, Gina

4. Authorization & Ratification of Extra Duty, Extra pay Assignments:
HUMAN RESOURCES:

a. Amendment to Supplemental Pay Assignment (12-13 School Year):

Certificated Staff Members (16) – ERHS

Expenditure: \$25,964.53

Funding Source: District General Funds

Eff: 11/30/12 – 6/6/13

<u>Staff</u>	<u>Assignment</u>
Correa, Gerardo	European History
Diaz, Daniel	U.S. History
Francis, Steve	Calculus A&B
Francis, Steve	Calculus B&C
Katsumura, Claire	Biology
Leonardi, Marcello	Environmental Science
Llanes, Frank	Spanish Literature
Llanes, Frank	Spanish Language
Lugo, Shirley	Spanish Language
Melgar, Carlos	Statistics
Meza, Benjamin	Political Science/Govt.
Oase, Kristin	European History
Ortiz, Herb	A.P. Coordinator
Quereshi, Parvin	U.S. History
Ramirez, Ricardo	Spanish Language
Rojas, James	Psychology
Sorenson, Jim	English Language
Wlasick, Stan	English Literature

b. ~~PULLED Supplemental Pay Assignment:~~

~~Certificated Staff Members (8) – ERHS~~

~~Expenditure: \$27,371.55~~

~~Funding Source: District General Funds~~

~~Eff: 8/20/12 – 11/30/12~~

<u>Staff</u>	<u>Assignment</u>
Alvarado, Joseph	Trainer
Galindo, Eduardo	JV, Girls' Tennis
Lawson, Lynn	Athletic Director
Lippstreu, Cynthia	Varsity, Girls' Tennis
Pieon, Adelaida	Varsity Head Girls' Volleyball
Sauceda, Rudy	JV Asst., Football
Wynn, Tirrell	Varsity, Boys' Cross Country
Wright, Samuel	Varsity, Boys' Water Polo

14.5 DIVISION OF HUMAN RESOURCES

c. Supplemental Pay Assignment:

Certificated Staff Members (3) – North Park

Expenditure: \$11,817.94

Funding Source: District General Funds

Eff: 8/20/12 – 6/6/13

Staff

Barrios, Angie

Vasquez, Gloria

Wakefield, Ron

Wakefield, Ron

Assignment

Yearbook

Newspaper

Band

Marching Band

EDUCATIONAL SERVICES:

d. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (3) – Categorical Programs

Total Expenditure: \$3,624.08

Funding Source: Centralized Title I and Title III Funds

Eff: 9/14/12 – 6/30/13

Carreon, Lilia

Gallegos, Sandra

Pantoja, Alejandra

e. Extra-Duty, Extra-Pay Assignment

Certificated Counselors (7) – El Rancho High

Total Expenditure: \$7,719.28

Funding Source: Centralized Title I and Title III Funds

Eff: 10/1/12 – 1/30/13

Arriola, Delia

Diaz-Cruz, Marla

Espinoza, Olga

Jimenez, Roberta

Ortiz, Herb

Peña, Ray

Sell, Jan

f. Extra-Duty, Extra-Pay Assignment

Certificated Staff (9) – El Rancho High

Total Expenditure: \$14,496.30

Funding Source: District General Funds

Eff: 9/15/12 – 6/6/13

Alonso, Cecilio

Bauer, Sandra

Garcia, Anna

Gunningham, Karen

Guzman-Jurado, Laura

Lamar, Marcella

Muller, Michael

Narro, Celia

Rojo, Philip

14.5 DIVISION OF HUMAN RESOURCES

- g. Extra-Duty, Extra-Pay Assignment
Certificated Administrators (5) – El Rancho High
Total Expenditure: \$4,600.00
Funding Source: CAHSEE Testing Funds
Eff: 9/15/12 – 6/1/13
Chavez, Jazmin
Gonzalez, Gabriel
Rodriguez, George
Rodriguez, Steven
Ventura-Rincon, Yvette
- h. Extra-Duty, Extra-Pay Assignment
Certificated Staff (13) – El Rancho High
Total Expenditure: \$11,000.00
Funding Source: CAHSEE Testing Funds
Eff: 9/15/12 – 6/1/13
Alonso, Cecilio
Bauer, Sandra
Elliott, Ray
Elliott, Sylvia
Larrache, Freddy
Narro, Celia
Orihuela, Victor
Ramirez, Ricardo
Rivas, Oscar
Rosales, Alejandra
Sedano, Tracie
Thomas, Mridula
Wynn, Tirrell
- i. Ratify Extra-Duty, Extra-Pay Assignment
Certificated Staff (18) – El Rancho High
Total Expenditure: \$34,227.38
Funding Source: EIA/SCE Funds
Eff: 8/22/12 – 6/6/13
Bauer, Sandra
Brown, Charlene
Chapman, Mary
Diaz, Daniel
Figueroa, Rosemary
Flores-Orihuela, Yamileth
Francisco, Joel
Katsumura, Claire
Lam, Dawn
Lippstreu, Cynthia
Martinez, Irene

14.5 DIVISION OF HUMAN RESOURCES

Melgar, Carlos
Palacios, Desiree
Qureshi, Parvin
Retana, David
Rivas, Oscar
Rojo, Gabriela
Rojo, Philipp

- j. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff (5) – North Park Middle School
Total Expenditure: \$23,863.14
Funding Source: EIA/SCE, Title I, and EIA/LEP Funds
Eff: 9/14/12 – 6/6/13
Ledden, Brendan
Leija-Cardenas, Veronica
Oliver, Olivia
Ponciano, Edwin
Torres, Tammy
- k. Extra-Duty, Extra-Pay Assignment
Certificated Administrators (2) – Rivera Middle School
Total Expenditure Not to Exceed: \$6,500.00
Funding Source: EIA/SCE and Title I Funds
Eff: 9/22/12 – 5/11/13
Alvidrez, Andrew (Principal)
Melgar, Ana (Assistant Principal)
- l. Extra-Duty, Extra-Pay Assignment
Certificated Staff (33) – Rivera Middle School
Total Expenditure: \$7,251.62
Funding Source: Title I Funds
Eff: 9/22/12 – 5/11/13
Aguilar, David
Baltazar, Edward
Barajas, Alice
Barrios, Justin
Chiboucas, Gigi
Cordes, Lisa
Cordova, Sylvya
Covarrubias, Cesar
Delgado, Rosa
Flanagan, Sandra
Flores, Margaret
French, David
Gomez, Grace
Grijalva, Christine
Heredia, Claudio

14.5 DIVISION OF HUMAN RESOURCES

Lawrence, Mike
Leos, Raul
Macias, Natalia
Mercado, Pearl
Muñoz, Mary
Murillo, Laura
Novalis, Leslie
Nova-Wahler, Aidee
Olvea, Guillermo
Padilla, Roman
Pardee, Summer
Prather, Diane
Robledo, Oscar
Rubio, Israel
Salisbury, Beth
Sierra, Ron
Tristan Gonzalez, Rebecca
Valenzuela, Aracely

m. Extra-Duty, Extra-Pay Assignment

Certificated Staff (33) – Rivera Middle School

Total Expenditure: \$20,304.52

Funding Source: Title I Funds

Eff: 9/24/12 – 5/9/13

Aguilar, David
Baltazar, Edward
Barajas, Alice
Barrios, Justin
Chiboucas, Gigi
Cordes, Lisa
Cordova, Sylvya
Covarrubias, Cesar
Delgado, Rosa
Flanagan, Sandra
Flores, Margaret
French, David
Gomez, Grace
Grijalva, Christine
Heredia, Claudio
Lawrence, Mike
Leos, Raul
Macias, Natalia
Mercado, Pearl
Muñoz, Mary
Murillo, Laura

14.5 DIVISION OF HUMAN RESOURCES

Novalis, Leslie
Nova-Wahler, Aidee
Olvea, Guillermo
Padilla, Roman
Pardee, Summer
Prather, Diane
Robledo, Oscar
Rubio, Israel
Salisbury, Beth
Sierra, Ron
Tristan Gonzalez, Rebecca
Valenzuela, Aracely

- n. Amend Extra-Duty, Extra-Pay Assignment
Certificated Staff (2) – Rivera Middle School
Total Expenditure: \$2,416.05
Funding Source: EIA/SCE and Title I Funds
Eff: 9/24/12 – 6/7/13
Chiboucas, Gigi
Covarrubias, Cesar
- o. Amend Stipend Assignment
Certificated Staff (1) – Ruben Salazar High School
Total Expenditure: \$1,725.75
Funding Source: EIA/SCE Funds
Eff: 8/24/12 – 1/25/13
Martinez, Arianne
- p. Extra-Duty, Extra-Pay Assignment
Certificated Staff (6) – Various School Sites
Total Expenditure: \$13,690.95
Funding Source: Migrant Education Funds
Eff: 10/6/12 – 5/18/13
Chavez, Olivia, Rio Vista Elementary (Alternate)
Galvan, Maybrit, Rio Vista Elementary
Morales, Crystal, Valencia Elementary
Ponce, Bernice, Rio Vista Elementary
Urrieta, Roberto, Magee Elementary (Alternate)
Verbera, Judith, Rio Vista Elementary
- q. Extra-Duty, Extra-Pay Assignment:
Certificated Staff (2) – Student Services
Total Expenditure: \$2,818.73
Funding Source: Centralized Title II
Eff: 9/10/12 – 11/1/12
Padilla, Christina
Melgar, Carlos

14.5 DIVISION OF HUMAN RESOURCES

E. Approved *with amendments* Classified Personnel Register No. 3-2012/2013

1. Authorization & Ratification of Employment:

- a. Administrative Secretary II Confidential (1) – Educational Services
Payable at: **\$5,118**/mo.
Funding Source: District General Funds
Eff: 9/14/12

Bowers, Mary

- b. Recall from 39-month Rehire List - Clerk Typist II (1) – EREC
Payable at: \$1,832.68/mo.
Funding Source: El Rancho Education Center
Eff: 8/6/12

Castellanos, Yolanda

- c. Recall from 39-month Rehire List – Behavior Technician (1) – Student Services
Payable at: \$2,697.62/mo.
Funding Source: Federal and State Special Education Funding
Eff: 8/22/12

Valadez, Vanessa

- d. Recall from 39-month Rehire List – Child Care Attendant (6) – State Preschool
Payable at: \$854.62/mo.
Funding Source: State Preschool
Eff: 8/22/12

Cesena, Nely
Gomez, Maria
Jimenez, Elva
Medina, Sylvia
Orozco, Rosa
Segura, Rita

- e. Recall from 39-month Rehire List – Special Ed. Instructional Aide (18) – Student Services
Payable at: \$1,661.69/mo.
Funding Source: Federal and State Special Education Funding
Eff: 8/22/12

Acosta, Arlene
Cabrera, Candace D.
Cunes, Maria G. Martinez
Diaz, Marco V.
Galvan, Scotty
Garcia, De'Anne
Gonzales, Stephanie M.
Gonzales, Vanessa D.
Hernandez, Jose

14.5 DIVISION OF HUMAN RESOURCES

Jacome, Yohana
Mejia, Raymond
Moore, Everett
Nerio, Leonardo
Paniagua, Miguel A.
Pasos, Cecilia H.
Perez, Angelica P.
Sam, Anthony Bu Chau
Wilson, Samuel

2. Authorization & Ratification of Out-of-Category Assignment:
 - a. Amend Administrative Secretary II-Confidential (1) – Educational Services
Payable at: \$5,148.00/mo.
Funding Source: District General Funds
Eff: 7/2/12 – ~~8/31/12~~ **9/30/12**
Bowers, Mary
 - b. Personnel Assistant (1) – Human Resources
Payable at: \$4,690.00/mo.
Funding Source: District General Funds
Eff: 9/20/12
Diaz, Rosa
 - c. Personnel Secretary (1) – Human Resources
Payable at: \$3,527.00/mo.
Funding Source: District General Funds
Eff: 9/10/12 – 9/17/13
Rodriguez, Sandra
 - d. School Secretary-Bilingual (1) – El Rancho High
Payable at: \$2,839.00/mo.
Funding Source: District General Funds
Eff: 9/10/12
Castellanos, Yolanda
 - e. Grounds Equipment Operator (2) – M & O
Payable at: \$3,252.00/mo.
Funding Source: District General Funds
Eff: 9/25/12
Gomez, George
Payable at: \$2,918.00/mo.
Eff: 11/6/12
Valdez, Humberto
 - f. Cafeteria Manager I (1) – Food Services
Payable at: \$3,394/mo.
Funding Source: Food Services
Eff: 8/20/12
Bermudez, Susanna

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- g. Cook/Baker (1) – Food Services
Payable at: \$2,318.75/mo.
Funding Source: Food Services
Eff: 8/20/12
Lopez, Lisa

- 3. Authorization & Ratification of Substitute Employment for 2012-13 School Year:
 - a. Clerical Substitute (1) – Districtwide
Payable at: \$13.22/hr.
Funding Source: District General Funds
Eff: 9/14/12 – 6/30/13
Contreras, Elva
 - b. Instructional Aide Substitute (1) – Districtwide
Payable at: \$12.51/hr.
Funding Source: District General Funds
Eff: 9/4/12 – 6/30/13
Hernandez, Teresita
 - c. Cafeteria Helper Substitute (10) – Food Services
Payable at: \$10.67/hr.
Funding Source: Food Services
Eff: 8/20/12 – 6/6/13
Alcala, Delia
Cortez, Herminia
Estrada, Yvonne
Garcia, Olga
Hernandez, Connie
Limon, Griselda
Mendoza, Lorraine
Orozco, Jasmine
Rodriguez, Francine
Sanchez, Sylvia

- 4. Authorization & Ratification of Short Term Employment:
 - a. Instructional Aide I (2) – Rivera Elementary
Payable at: \$12.51/hr.
Funding Source: District General Funding
Eff: 8/23/12 – 9/28/12
Diaz, Sharon
Duffey, Rosalva

14.5 DIVISION OF HUMAN RESOURCES

5. Authorization & Ratification of Permanent Increase in Hours:
 - a. Behavior Technician (2) – Student Services
Funding Source: Federal and State Special Education Funding
Eff: 8/22/12

Melara, Rafael	\$2,697.62/mo. (6.5 hrs. to 7.0 hrs.)
Nora, Brittany	\$2,697.62/mo. (6.0 hrs. to 7.0 hrs.)

6. Authorization & Ratification of Voluntary Reduction in Hours:
 - a. Cafeteria Helper I – Food Services
Payable at: \$906.37/mo. (From 3.5 hours to 3 hours)
Eff: 8/16/12
Galindo, Ana Maria

7. Authorization & Ratification of Unclassified Employment:
 - a. Football Coaches (7) – El Rancho
Payable at: \$3,597.00 (per coach)
Funding Source: District General Funds
Eff: 7/1/12 – 12/21/12

Corona, Adrian	Varsity Football Asst. Coach
Montes, Matthew	Varsity Football Asst. Coach
Parent, Matthew	Varsity Football Asst. Coach

Payable at: \$3,191.00 (per coach)

Camacho, Paul	Freshman Head Football Coach
Cuellar, Peter	JV Football Asst. Coach
Montoya, Richard	JV Football Asst. Coach

Payable at: \$2,756.00 (per coach)

Navalta, Phillip	Freshman Football Asst. Coach
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 - b. Language Assessors - Temporary (6) – Categorical Programs Office
Payable at: \$16.63/hr.
Funding Source: Testing Funds
Eff: 8/24/12 – 11/30/12
Hinojos, Victoria Ochoa
Mauricio, Yvette
Eff: 8/24/12 – 6/20/13
Contreras, Elva
Lomeli, Monica
Montano-Briseño, Olga
Rios, Gabriela
 - c. College Tutors (1)
Payable at: \$13.24/hr.
Funding Source: 50% Title I/50% EIA/SCE
Eff: 9/4/12 – 6/6/13
Gomez, Tatiana Rio Vista

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- d. School Safety Officer (3)
Payable at: \$13.24/hr.
Funding Source: District General Funds
Eff: 8/27/12 – 6/6/13
Garcia, Carlos Rivera Middle
Eff: 8/29/12 – 6/6/13
Allen, Cedrick Salazar Cont. H.S.
Funding Source: Safe Schools/Healthy Students Grant
Eff: 9/14/12 – 6/6/13
Lopez, Andres North Park Middle
- e. Instructional Aide Trainees (2) – Categorical Programs Office
Payable at: \$10.13/hr.
Funding Source: Title I 50%, Title III 50%
Eff: 10/1/12 – 6/30/13
Barrientos, Dinora
Garcia, Maria Consuelo
- f. Noon Supervisors (7)
Payable at: \$8.52/hr.
Funding Source: District General Funds
Eff: 8/22/12 – 6/6/13
Alonso, Norma Magee
Carmona, Estela Magee
Mexicano, Juanita Magee
Ornelas, Marisol Magee
Romero, Teresa Magee
Bernal, Carmen Rivera Elementary
Luna, Maricela Rivera Elementary
- 8. Authorization & Ratification of Request for Leave of Absence:
 - a. Cafeteria Helper I (1) – Food Services
Eff: 11/1/12 – 11/30/12
Paiz, Ivan
 - b. Personnel Secretary (1) – Human Resources
Eff: 9/17/12 – 9/17/13
Dominguez, Christine
- 9. Authorization & Ratification of Resignation:
 - a. Behavior Technician (1) – Student Services
Eff: 8/15/12
Rodriguez, Jeremiah

21. CONSENT AGENDA VOTE

Motion: Renteria Second: Ramirez Vote: 5-0 PASSED *with exceptions*

Item 14.5 D.4.b Pulled

Item 14.5 D.4.k Vote: 4-0 (Alvidrez abstain)

22. ADJOURNMENT – 10:20 p.m.

Motion: Alvidrez Second: Renteria Vote: 5-0 PASSED

NOTE: Exhibits listed herein are a part of these minutes and are filed in the Official Board Minutes Record Book of the Board of Education, which is open for public inspection.

Minutes approved October 11, 2012, as written , as corrected

Dr. Joseph Rivera, President

Superintendent / Designee